

# Town of Cottonwood

## Workshop

### December 06, 2022

Members Present: Mayor James Coachman, Michael Capehart, Angela Hackney, Kellie Free, Van Granger and George Stringer

Members Absent:

Mayor Coachman opened the meeting at 6:00 P. M. leading the prayer followed by the Pledge of Allegiance.

Cottonwood Ambulance & Rescue used 5,397 gallons of water for the month of November.

Fire Chief Randy Hall and Ken Hamilton discussed year to date for all of services for 2022 and the I.S.O. audit coming up. Thing that needs to be done in phases from S.E.M.S.M. Fire Audit which are done every 5 years. I.S.O. stand for Insurance Service Office. Insurance premiums are based on 50% the fire department pump testing, maintenance, and training, 40% on the Water Supply, and 10% on the communication / radio or cad system. We have 250 hydrants total and 131 hydrant that will have to be tested. In the audit testing in 2018 for the I.S.O. rating was 44X. which was incredibly good.

**Quote #1** ANNUAL HYDRANT VISUAL INSPECTION OF HYDRANT AND SURROUNDINGS. CLEAR AWAY AND BRUSH, WEEDS, OR DEBRIS. OPEN HYDRANT WITH CAPS ON TO FLUSH WEEP DRAINS. REMOVE ALL CAPS FROM PORTS AND BRUSH CLEAN ALL THREADS. FLUSH HYDRANT BY OPENING HALFWAY. ADD NEW FOOD GRADE HYDRANT OIL TO BONNET OF HYDRANT. APPLY FOOD GRADE GREASE TO THREADS OF ALL OF CAPS AND PORTS. RE-ATTACH ALL CAPS BUT ONE TO HYDRANT AND TIGHTEN HAND TIGHT. WITH ONE PORT OPEN, TURN ON HYDRANT AND TURN OFF TO CHECK WEEP DRAIN SUCTION. RE-ATTACH LAST CAP TO PORT AND TIGHTEN HAND TIGHT. COMPLETE REPORT AND MAKE NOTES OF ANY ISSUES - \$2,471.00.

**Quote#2** HYDRANT FLOW TESTING 2023 (5) YEAR NEPA291 REQUIRED MULTI-HYDRANT FLOW TEST SERVICE. - \$ 2125.00 (½ of the 131-hydrant tested)

**Quote #3** HYDRANT FLOW TESTING 2024 (5) YEAR NEPA291 REQUIRED MULTI-HYDRANT FLOW TEST SERVICE. - \$ 2125.00 (other ½ of the 131-hydrant tested)

This will need to be voted on in the coming up meetings in January.

Approval for Jessica Whitehead to move new double wide 2022 Timberline to 6 Houston Street. Council Member Granger made a motion to approve the 2022 Timberline mobile home to be move in at 6 Houston Street. A second by Council Member Capehart and the motion was approve unanimously.

There being no further business to come before this meeting, there was a motion by Council Member Granger to adjourn executive session the meeting. A second by Council Member Capehart meeting was adjourned at 6:32 P.M.

---

Mayor James Coachman

---

Augusta Welch, Town Clerk