

# **Town of Cottonwood**

## **Workshop**

### **March 19, 2024**

Members Present: Mayor James Coachman, Michael Capehart, Angela Hackney, George Stringer, Van Granger, and Kellie Free

Mayor Coachman opened the meeting at 6:00 P. M. leading the prayer followed by the Pledge of Allegiance.

Approval to accept the minutes from Council meeting for February 20, 2024, and workshop March 5, 2024, and accept the minutes as presented. Council Member Stinger made a motion to deny the minutes from the Council meeting for February 20, 2024, and workshop March 5, 2024. Council Member Free second the motion to deny the minutes. The council unanimously tabled this for the next meeting.

Approval for the February financial reports were presented to the Council by the Town Clerk, Samantha G. Strength. Council Member Stringer made a motion to approve the reports as presented. A second by Council Member Hackney.

Fire Chief Randy Hall presented the fire report for the month of February. There was a total of 12 calls for service, 4 building fires, 3 forest, woods, or wildland fires, 2 brush or brush and grass mixture fire, 1 grass fire, 1 dispatched and cancelled en route, 1 authorized controlled burning.

Samantha Strength, Town Clerk, presented to the Mayor, Council Members, and citizens that were present at the meeting, things that needed to be addressed. Strength spoke on the different grants and projects the Town of Cottonwood currently has and describing what each were and what they are for. Strength also spoke to let the Mayor, Council Members, and citizens know that her Oath of Office for Court Clerk was accepted on February 09, 2024. Strength stated the concern and question that has been asked about the Arts and Crafts account for the Senior Center and the Volunteer Fire Department account. She explained where and what the money was for from SARCOA. Lastly, Strength explained how the accounts were set up for the incoming insurance money the Town of Cottonwood will receive from the tornado damage and how it will be paid out.

Kasey Morris, Senior Center Director presented to the Mayor and Council Members a packet of the findings from the architect and engineering company that was hired to survey the buildings for the Senior Center, Community Room, and the Fire Department. She requested the Mayor and Council Members to make a motion and approve submitting the architect and engineer report along with the contractor letter to our insurance company for their review. Mayor Coachman asked for a roll call vote. Council Member Capehart –

yes, Council Member Hackney – yes, Council Member Free – yes, Council Member Granger – yes, Council Member Stringer – yes. Unanimously voted yes.

Fire Chief Randy Hall presented the Mayor and Council Members with a quote for building a 5 bay 12x40 pole barn for \$33,631.91. This will be able to house the fire trucks in town as a temporary solution. It will be placed at 1414 Metcalf St in the back corner of the grass area behind the Community Room. After the rebuilding of the fire department, this will still be used for storage. Fire Chief Randy Hall asked the Mayor and Council Members if they had any questions. Council Member Capehart spoke and suggested instead of using 6x6 poles for the building, it would need to be 8x8. Council Member Granger also agreed. Fire Chief Randy asked instead of the \$33,631.91, could he get the limit to \$35,000.00 for the change in the price of the bigger poles. Mayor Coachman asked for a roll call vote. Council Member Capehart – yes, Council Member Hackney - yes, Council Member Free - yes, Council Member Granger - yes, Council Member Stringer - yes. Unanimously voted yes on the limit of \$35,000.00 for the Fire Department Pole Barn.

Town Clerk, Samantha Strength, presented to the Mayor and Council Members an amount for the replacement of the mosquito sprayer truck that was damaged in the tornado. In agreement, the Mayor and Council Members stated that it would have a \$6,000.00 limit for replacement. The Mayor and Council Members unanimously voted on the \$6,000.00 limit.

Town Clerk, Samantha Strength, asked for a motion, a second, and a vote to bring old news, the fencing estimates for Bruner Park, off the table. A motion was made by Council Member Free. Council Member Stringer made a second motion. Unanimously voted to take the fencing estimates off the table to vote on the contractor. Town Clerk, Samantha Strength, asked for a motion, second, and vote for the contractor for the fencing at Bruner Park. The Mayor took a roll call vote. Council Member Capehart – Tri-State Fence and Ironwork, Inc., Council Member Hackney - Tri-State Fence and Ironwork, Inc., Council Member Free - Tri-State Fence and Ironwork, Inc., Council Member Granger - Tri-State Fence and Ironwork, Inc., Council Member Stringer - Tri-State Fence and Ironwork, Inc. Tri-State Fence and Ironwork, Inc. received the quote unanimously.

Town Clerk, Samantha Strength, asked for a motion, a second, and a vote to bring old news, Water Department Building and the Town Hall estimates off the table. A motion was made by Council Member Free. A second by Council Member Capehart. Unanimously voted to bring off the table. Town Clerk, Samantha Strength, asked for a motion, a second, and a vote to vote for the contractor for the repair of the Water Department Building and the Town Hall. Council Member Stringer stated that he was not ready to vote on the contractor, he needed more quotes for the buildings before voting. Council Member Capehart also suggested more quotes for the building. Council Member Capehart also stated that he has a contact that would like a quote from the contractor. Town Clerk, Samantha Strength asked for the contact information. Council Member Hackney asked if the Council would be voting on the window contract at the meeting. It was suggested that everything be voted on later. Council members were asked by the Mayor if this needed to be tabled. All unanimously voted to table until more quotes were turned in.

Town Clerk, Samantha Strength asked the Mayor and the Council Members for approval for the old water tank (1386 Metcalf St.) back to the insurance and the HMMWV (Police Humvee) to full coverage instead of liability. Council Member Hackney made the motion to accept. A second by Council Member Free. Unanimously voted to accept the approval.

Town Clerk, Samantha Strength asked the Mayor and the Council Members for approval for the Water department trailer for \$3,600.00 from Trailer World Acquisition Company, LLC. Council Member Stringer made a motion. A second by Council Member Capehart. Unanimously voted to accept the approval.

There being no further business to come before this meeting, there was a motion by Council Member Granger to adjourn the meeting. A second by Council Member Capehart and meeting was adjourned at 6:39 P.M.

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James Coachman, Mayor

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Samantha Strength, Town Clerk